



22 Trinity Road, Ware, Herts, SG12 7DB, UK

Phone: +44 (0)7796906256

Email: info@polesports.org

President – KT Coates

Vice-President – Kate Whitley

Positions available to be nominated for with role descriptions

None of the IPSF is a Not-For-Profit organisation and relies on donations of time and money. The following positions are un-paid. We currently do not generate any income and therefore at this moment in time cannot cover any cost. The subject of expenses for committee members is on the agenda at the industry meeting.

Steering Committee

President

This will involve several hours per week on a regular basis with more hours required in the five months leading up to the WPSC in July. You will need to be able to liaise with international contacts around the world and to co-ordinate the smooth running of the IPSF. You will also need to have an excellent knowledge of the technicalities of pole sports in order to also co-ordinate the Technical Sub-Committee. You will work closely with the Vice-President to support the committee in fulfilling their roles and be confident enough to ensure the committee works as a team. You will be responsible for updating the IPSF and WPSC websites and monitoring all emails. You will be expected to spend approximately three/four days per year working full time at the WPSC each July – mainly to co-ordinate the event and ensure a professional approach is taken by all IPSF and WPSC members. You will also need to oversee the judges training.

Vice-President/General Secretary

This will involve several hours per week on a regular basis with more hours required in the five months leading up to the WPSC in July. You will need to be able to liaise with international contacts around the world and to assist in the co-ordination of the smooth running of the IPSF. You will answer directly to the President and act as a second hand to whatever is needed to be done and co-ordinate communication between committee members and offer support to them in their roles when necessary. You will also be responsible for updating the IPSF and WPSC websites and monitoring all emails. You will edit everything for the IPSF and WPSC that is written prior to publication. You will need to organise an online system for WPSC jobs and allocation. You will be expected to spend approximately three/four days per year working full time at the WPSC each July – mainly to co-ordinate IPSF and WPSC members to ensure the event runs smoothly.

Accreditation Co-ordinator - (with two additional representatives)

This will involve a couple of hours a week building up a data base of competitions and federations/organisations that could potentially be accredited by the IPSF. You will work with the two additional representatives



22 Trinity Road, Ware, Herts, SG12 7DB, UK

Phone: +44 (0)7796906256

Email: info@polesports.org

President – KT Coates

Vice-President – Kate Whitley

to liaise with and work towards encouraging international accreditation globally and also work closely with the Ethics Co-ordinator. You will need to have strong communication skills to show a positive representation of what the IPSF can offer. You will also need to regularly monitor and update the accreditation system alongside the other committee members. Ideally either you or one of the accreditation representatives will be required to be on hand at the WPSC in July each year on the IPSF table to explain the benefits of accreditation to international visitors.

- **Competition Representative**

This will involve a couple of hours a week building up a data base of competitions that could potentially be accredited by the IPSF. You will then work towards encouraging international accreditation globally and also work closely with the Ethics Co-ordinator. You will need to have strong communication skills to show a positive representation of what the IPSF can offer.

- **Federation Representative**

This will involve a couple of hours a week building up a data base of federations or organisations that could potentially be accredited by the IPSF. You will then work towards encouraging international accreditation globally and also work closely with the Ethics Co-ordinator. You will need to have strong communication skills to show a positive representation of what the IPSF can offer.

Athletes Representative

This position will mainly be required to have the hours worked in the four months prior to the WPSC and four weeks afterwards. You will handle athlete applications and enquiries and log the details onto the online system alongside the Vice-President. During the WPSC event you will be a back stage manager with an assistant and be responsible for their well-being, promptness on stage and have the confidence to keep the area clear and safe. You will be able to direct them to the WPSC staff manager for any assistance you can't help with. You will not be directly responsible for children's welfare, only their promptness on stage. You will need to undertake a CRB welfare check. After the event you will be responsible for getting feedback from the athlete's and following up where necessary. You would then pass this on in the next committee meeting.

Ethics Co-ordinator

You will need to spend a couple of hours per week ensuring our ethics and welfare policies are up to date. You will also need to work alongside the



22 Trinity Road, Ware, Herts, SG12 7DB, UK

Phone: +44 (0)7796906256

Email: info@polesports.org

President – KT Coates

Vice-President – Kate Whitley

accreditation representatives to ensure that competitions and federations wanting accreditation have signed up to our ethics policies. You will need to have excellent confidence and communication skills to liaise with the international community to ensure there are no conflicts of interests which could affect the running of a competition including the WPSC. You would also need to declare your own.

Events Co-ordinator - (with two additional representatives)

You will need to spend a couple of hours a week planning for events the IPSF could have to promote what we do. This could involve a stall at another competition to promoting our own competition the WPSC. The WPSC needs a lot of roles filled so you will need a hands-on approach for this. You would also need to liaise with the accreditation representatives to make sure we cover national competitions in other countries and possibly get some representation there. You must have excellent communication skills to work alongside the two events representatives.

- **Events Representative**

You will need to spend a couple of hours planning for events the IPSF hold and to assist in the running of those events. You will need a hands-on approach for this position, especially for the WPSC event as there a lot of jobs that would need co-ordinating.

- **Marketing Representative**

You will need to spend a couple of hours promoting events the IPSF hold. You will need a hands-on approach for this position, especially for the WPSC event as there a lot of jobs prior to the event that need co-ordinating.

Medical Advisor

You will need to be highly medically trained to be able to offer your services to the committee on an ad hoc basis. Ideally you will also have a background in physiotherapy, fitness or sports too. You would need to design medical questionnaires for event staff and athletes. Ideally you would be available for the WPSC as a medical advisor. We will have St. John's ambulance for emergencies.

Safety Advisor - (with one additional representative)

You will need to have a background in relation to this role as you must have the knowledge to design risk assessments. You will need to spend a couple of hours a week keeping the committee up to date on the latest poles, equipment and rigging that would be 100% safe for our athletes and also cost effective for the Federation. You would also need to do a risk assessment and



22 Trinity Road, Ware, Herts, SG12 7DB, UK

Phone: +44 (0)7796906256

Email: info@polesports.org

President – KT Coates

Vice-President – Kate Whitley

safety check of buildings and equipment we use for our events and work alongside the safety representative to do this. You will regularly need to keep the committee informed of safety issues within the pole industry.

- **Safety Representative**

You will need to spend a couple of hours a week keeping up to date with safety issues within the pole industry as well as child safety. You will need to work alongside the Safety Advisor to conduct risk assessments and safety checks of buildings and equipment we use at events and venues.

Sub Committee

Technical Committee co-ordinated by the President

These roles are to ensure we have the fairest and most transparent method of judging and scoring. We believe our rules and regulations should be recognised internationally for how athletes can compete in the pole sports environment. To apply for the roles you will need to spend a few hours a week on tiny details working alongside the other sub-committee members as a team. The IPSF want to be a beacon in showing the world that not only are we seriously dedicated to the pole sports industry, but that we are pioneers in how we run our competitions and federations. Please only apply to be on the technical committee if you have previous experience in organising competitions, have been a judge for at least three national or international competitions or if you are a senior member in a related sporting organisation. The positions available are:

- Judging Representative
- Rules and Regulations Representative
- Scoring Representative
- Youth Representative
- Masters Representative

To apply for a position on the International Pole Sports Federation Steering Committee or Sub-Committee you will need to complete this form and return it via email to info@polesports.org All information is held confidentially except the brief 200 word description which will be placed on the IPSF website



22 Trinity Road, Ware, Herts, SG12 7DB, UK

Phone: +44 (0)7796906256

Email: info@polesports.org

President – KT Coates

Vice-President – Kate Whitley

MEMBERSHIP APPLICATION

APPLICANT INFORMATION

Name:

Date of birth:

Email:

Phone:

Current address:

City:

State:

ZIP Code:

POSITION APPLYING FOR

Position Applying For:

Current Employer:

How long?

Length of Time in the Pole Industry:

A brief paragraph of why you would be suited to that role and the skills you would bring with you. No more than 200 words.

Do you have any qualifications or certifications that would benefit the position you are applying for (fitness, education, business etc)?

SIGNATURES



22 Trinity Road, Ware, Herts, SG12 7DB, UK

Phone: +44 (0)7796906256

Email: info@polesports.org

President – KT Coates

Vice-President – Kate Whitley

MEMBERSHIP APPLICATION

--